Parents, eligible students (students who are at least 18 years of age), principals, teachers, and employees of an educational agency may file a complaint about a possible breach or improper disclosure of student data and/or protected teacher or principal data using this form. Submit this form to eddie.langer@democracyprep.org.

**CONTACT INFORMATION**

First Name: 

Last Name: 

Phone Number: 

Email: 

Role/Relationship to Student: 

School Affiliation: 

**POSSIBLE IMPROPER DISCLOSURE OR BREACH INFORMATION**

Description of Event(s): 

Description of Possible Disclosed Data: 

Description of How Reporter Learned of Possible Disclosure: 

**FOR SCHOOL USE ONLY**

Date Received: 

Staff Member Responsible for Investigation: 

Findings Communication Date: 

Signature to Confirm Investigation Complete: